

DOCUMENT NO. 1

1. NAME OF THE SOCIETY :

2. LOCATION OF THE OFFICE :

3. AIMS AND OBJECTS :

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- i. Certified that the Association is formed with no profit motive and no commercial activities involved in its working.
 - ii. Certified that the Bears are not paid from the Association.
 - iii. Certified that the Association would not engage in agitational to ventilate to grievances.
 - iv. Certified that the Office Bearers Signature are genuine.

DECLARATION

We the undersigned persons in the memo have formed into an association and responsible to run the affairs of the Association and are desirous of getting the Society registered under A.P. Societies Registration Act. 2001.

SIGNATURE OF THE PRESIDENT/ SECRETARY

SL No	Name of the Office Bearers in Block Letters S/W/D/o.	Age	Designation	Occupation	Full Address	Signature
1			President			
2			Vice President			
3			General Secretary			
4			Joint Secretary			
5			Treasurer			
6			Executive Member			
7			Executive Member			
8			Executive Member			
9			Executive Member			
10			Executive Member			

11			Executive Member			
12			Executive Member			
13			Executive Member			
14			Executive Member			
15			Executive Member			
16			Executive Member			
17\			Executive Member			
18			Executive Member			

WITNESSES:

1			Witness			
2			Witness			

SIGNATURE OF THE PRESIDENT/ SECRETARY

DOCUMENT No. II

RULES AND REGULATIONS

1. NAME OF THE SOCIETY :

2. LOCATION OF THE OFFICE :

3. i) MEMBERSHIP : All Above 21 years

ii) CATERGORY OF MEMBERS : General

iii) ADMISSION FEE AND THE : ____
ANNUAL SUBSCRIPTION
OR MONTHLY SUBSCRIPTION

4. GENERAL BODY

i) Annual General Body will meet once in a year i.e. in the month of **MARCH**.

ii. **FUNCTIONS:**

- a) To pass the budget for the ensuring year and approve the expenditure statement of previous year.
- b) To approve the report of the activities of the society.
- c) To elect the executive Committee etc.,
- d) To appoint Auditor.

5. i) Executive Committee: shall consist of Seven (7) Members and out of them, the following Office bearers be elected by the E.C. Viz., President, Vice-President General Secretary, Joint Secretary and Treasurer and Remaining Persons all the Executive Committee Members.

ii) The members of the Executive Committee (Governing Body) shall be duly bound to attest the signature of all the members of newly elected Executive Committee and to see that the signatures of the out going Governing Body tally with the annual list as filed with the Registrar of Societies before 15 days the succeeding month in which elections were held.

SIGNATURE OF THE PRESIDENT/ SECRETARY

FUNCTIONS OF THE EXECUTIVE BODY AND OFFICE BEARERS:

- **PRESIDENT:** He presides over all the meeting of the both General Body and Executive Committee, he can cast his vote in case of tie. He can supervise all the branches of the society.
- **VICE PRESIDENT:** He shall assist the president in discharging his duties in the absence of the President he shall perform the duty of the president as entrusted by him.
- **SECRETARY:** He is their Executive Officer of the society and custodian to all records relating to the society and correspondent on behalf of the society. He has to take on records of all minutes of the society to convey both the bodies of the society with the permission of the President. He guide the treasurer in preparing the budget and expenditure statement of the society.
- **JOINT SECRETARY:** He has to do the work entrusted by the executive committee. He has to assist the Secretary in discharging his duties, in the absence of the secretary, he can perform the duties of the Secretary.
- **TREASURER:** He is responsible for all financial transactions and funds of the society He has to maintain accounts properly along with the vouchers he has to prepare the accounts of the society jointly with the secretary or president.
- **OFFICE BEARERS:** They are responsible person to attend to such activities of the Societies which the Executive Committee entrust to them.
- **QUORUM:** itself of the total members for General Body Meeting and 1/4 for Executive Committee Meeting.
- **FUNDS:** The Funds shall be spent only for the attachment of the objects of the society and no portion thereof shall be paid or transferred directly or indirectly to any of the members through any means. Any surplus funds available with the Society shall be invested in such Modes as may be specified Under Section 11(5) of Income Tax at from time to time.
- **BANK ACCOUNT:** Bank account or Accounts shall be opened in the name of the Society and the same shall be operated by **president or general secretary** as may be specified by the Board from time to time.
- The Society shall be eligible to borrow the funds from any individual firm, Company, Bank or any other financial Institution for the purpose of meeting its financial requirements.
- The funds of the Society shall constitute from the donations, given by the general public Subscriptions from the member's fees or remuneration collected from the users of the Services of the society.
- **AMENDMENTS:** No amendments or alternation shall be made in the purpose of the association unless it is voted by 2/3 of its members present at a special meeting conveyed for the purpose and confirmed by 2/3 of the members present at a second special meeting.
- **WINDING UP :** In case the society has to be wound up the property and funds of the society that remain after discharging the liabilities, if any, shall be transferred or paid to some other institution with similar aims and objects.
- The Accounts or Society shall be maintained or caused to be maintained by the Executive Committee member of the society for recording all the in-flows and out-flows of the Society Annual Accounts shall be drawn and got audited by a Chartered Accountant before presenting the same before the general body for their adoption or approval.
- None of the office/bearers of the society shall be allowed to use funds or the assets of the society or allowed to derive any benefit either directly or indirectly from the society as Stimulated U/S. 13 (1) (C) of 1.1. Act.

SIGNATURE OF THE PRESIDENT/ SECRETARY

CERTIFIED TO BE A CORRECT COPY

SL No	Name of the Office Bearers in Block Letters S/W/D/o.	Age	Designation	Occupation	Full Address	Signature
1			President			
2			Vice President			
3			General Secretary			
4			Joint Secretary			
5			Treasurer			
6			Executive Member			
7			Executive Member			
8			Executive Member			
9			Executive Member			
10			Executive Member			

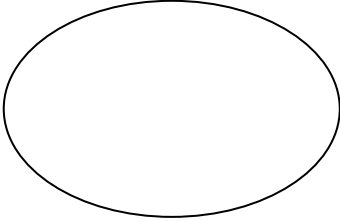
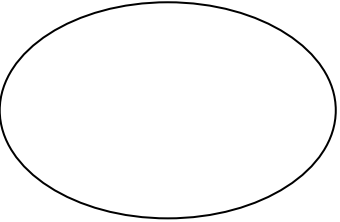
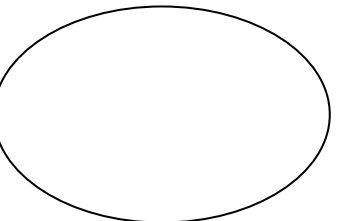
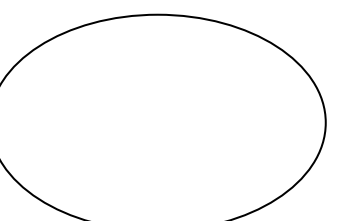
11			Executive Member			
12			Executive Member			
13			Executive Member			
14			Executive Member			
15			Executive Member			
16			Executive Member			
17			Executive Member			
18			Executive Member			

WITNESSES:

1			Witness			
2			Witness			

SIGNATURE OF THE PRESIDENT/ SECRETARY

**PHOTOGRAPHS AND FINGER PRINTS AS PER SECTION 32A OF
REGISTRATION ACT, 1908.**

FINGER PRINT IN BLACK INK (LEFT THUMB)	PASSPORT SIZE PHOTOGRAPH	NAME AND PERMANENT ADDRESS OF THE PRESENTANT/SELLER/ BUYER
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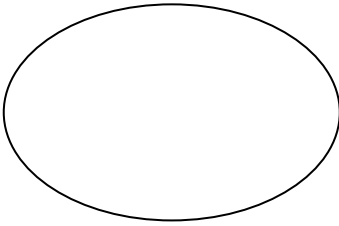
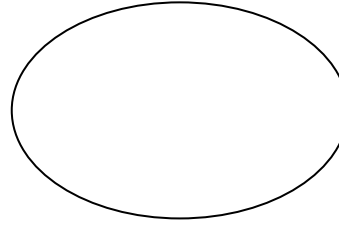
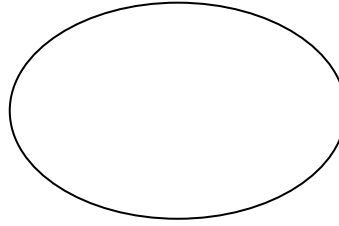
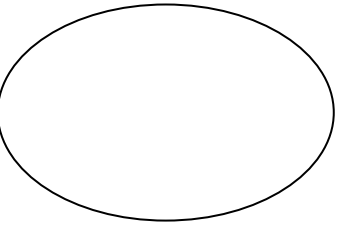
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SIGNATURES OF THE OFFICE BEARERS

PHOTOGRAPHS AND FINGER PRINTS AS PER SECTION 32A OF REGISTRATION ACT, 1908.

FINGER PRINT IN BLACK INK (LEFT THUMB)	PASSPORT SIZE PHOTOGRAPH	NAME AND PERMANENT ADDRESS OF THE PRESENTANT/SELLER/ BUYER
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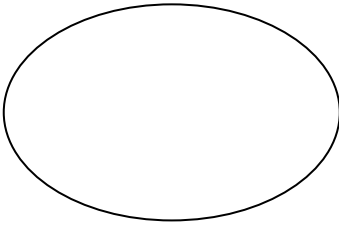
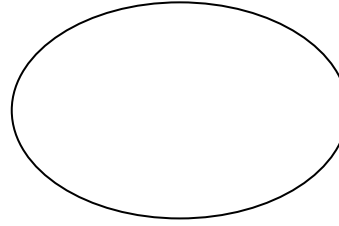
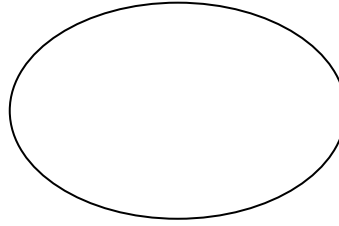
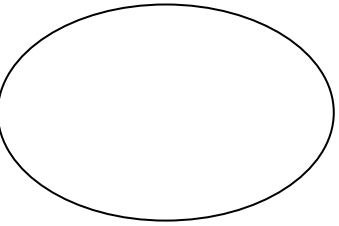
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SIGNATURES OF THE OFFICE BEARERS

PHOTOGRAPHS AND FINGER PRINTS AS PER SECTION 32A OF REGISTRATION ACT, 1908.

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WITNESES:

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SIGNATURES OF THE OFFICE BEARERS